



## DISPATCH

Process nº: \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Serviced by: \_\_\_\_\_

Delivered by: \_\_\_\_\_

### PROJECT PRESENTATION FORM

Fill in with capital letters

#### 1. Checklist of Useful Information

(Mark with an X in case of accomplished requirement)

- 1)  Four copies of the investment project proposal, in English or Portuguese, one of which with original documents or documents authenticated by a mozambican Notary.
- 2)  Authenticated copies of the Identification Document or Passport/DIRE of the investors.
- 3)  Documents evidencing the legal existence of the investing company (Articles of Incorporation, Commercial Registry Certificate)
- 4)  Taxpayer Identification Number (NUIT) in the fiscal area where the Project is located
- 5)  Acquittance certificate showing the fiscal and social security situation (If applicable)
- 6)  Banking references or assurance of Project funding.
- 7)  Financial statements of the last three years of each company which proposes the Project (If applicable)
- 8)  Topographical design/Draft of Project location.
- 9)  Deed of the Land Use and Benefit Right (DUAT) or lease contract of the premises.
- 10)  Registration of the investment Project at the Central Bank (Banco de Mocambique);
- 11)  Other Licenses (industrial/commercial or tourism)

#### 2. Project Representative

Name: \_\_\_\_\_

Nationality: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Cell phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Full address: \_\_\_\_\_

#### 3. Phases for investment in Mozambique

1. Incorporation of the Project implementing company;
2. Registry the company at the Commercial Registry Office and the Tax Authority Directorate;
3. Prepare and submit to GAZEDA (Special Economic Zones Office) four copies of the document for approval;
4. Make the reservation of the Plot or premises if necessary;
5. Start the process of getting the Land Use and Benefit Right (DUAT);
6. Request the Government Authorization (after technical inspection of the premises) and other licenses required by the law;
7. Start up the business.

**4. Project Name**

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**5. Project Scope**

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**6. Project Regime (Mark with an X)**

1. Special Economic Area Company:       2. Free Industrial Area Company:   
3. Free Industrial Area Company in Isolated Regime:

**7. Tenderer Investors**

		Local Investors:	
Names			Share Capital
1.	_____		___ %
2.	_____		___ %
3.	_____		___ %
4.	_____		___ %
5.	_____		___ %

		Foreign Investors:	
Names			Share Capital
1.	_____		___ %
2.	_____		___ %
3.	_____		___ %
4.	_____		___ %
5.	_____		___ %

**8. Project Location**

Street/Avenue \_\_\_\_\_  
City \_\_\_\_\_  
District \_\_\_\_\_  
Province \_\_\_\_\_  
Requested Area for Project Development (Attach maps or drafts/designs):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. Project Funding**

Investment Amount: \_\_\_\_\_

Amount of the Local Direct Investment: \_\_\_\_\_

Amount of the Foreign Direct Investment: \_\_\_\_\_

**10. Sources of Funding**

Subsidies: \_\_\_\_\_

Auto Financiamiento: \_\_\_\_\_

Bank Funding: \_\_\_\_\_

Others: \_\_\_\_\_

**11. Ways to Settle the Funding**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**12. Investments**

	201__	201__	201__	201__
Buildings/infra – structures				
Equipment				
Others				
<b>Total</b>				

**13. Technology to be used – main equipment**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**14. Types and quality of the goods to be manufactured**

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**15. Types and origin of the raw material and substances to be used:**

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**16. Destiny of the goods to be manufactured**

N°	Products	Domestic Market %	Foreign Market	
			Country	%
1				
2				
3				
4				
5				

**17. Environmental Impact of the Project (Indicate chemical products to be used )**

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**18. Required Labour: (Monthly Wage and Professional Category)**

**Local**

Number	Categories	Salaries

**Foreign**

Number	Categories	Salaries

**19. Quantities and Sources of Water and Electric Power**

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**20. Social Responsibility (in relation to employees and local community)**

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**21. Other Information which may be Revealed in the Project analysis**

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**22. Assistance that GAZEDA may Provide to the Investors (mark with an X)**

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Incorporation of the Company;     | 5. <input type="checkbox"/> Residence Authorization;             |
| 2. <input type="checkbox"/> Licensing for Business Operation; | 6. <input type="checkbox"/> Land Identification and Licensing;   |
| 3. <input type="checkbox"/> Entry Permit;                     | 7. <input type="checkbox"/> Environmental Licensing;             |
| 4. <input type="checkbox"/> Work Permit;                      | 8. <input type="checkbox"/> Identification of Business Partners; |
| 9. <input type="checkbox"/> Others – Specify:                 |  |

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23. PROJECT ANNUAL PROGRESS

Fill in with capital

Investment	1st Year	2nd Year	3rd Year	4th Year	5th Year
Constructions					
Equipment					
Furniture					
Others					
<b>Sources of Funding</b>					
Capital Share					
Subsidies					
Loans					
Others					
<b>Receipt of Foreign Currency</b>					
Foreign Loans/ Subsidies					
Exportations					
Others					

Fill in with capital letters

<b>Outgoing of Foreign Currency</b>	<b>1st Year</b>	<b>2nd Year</b>	<b>3rd Year</b>	<b>4th Year</b>	<b>5th Year</b>
Importations					
Payment of interest and loans					
Others					
<b>Number of Employees</b>					
Local					
Foreign					
<b>Flow of Goods and services</b>					
Importations					
Exportations					
<b>Production/quantities</b>					
Product 1					
Product 2					
Product 3					
Product 4					
Product 5					



Republic of Mozambique  
Ministry of Finance  
Customs Directorate

REQUEST FOR EXEMPTION ON CUSTOMS DUTY UNDER THE FISCAL BENEFIT CODE

Project Name: <input type="text"/>	Date of the Project Authorization Dispatch <input type="text" value="/ /"/>
Area of Activity of the Project: Use Economic Activities Classifier <input type="text"/>	Rehabilitation Project <input type="checkbox"/>
Name of the Implementator: <input type="text"/>	or initial <input type="checkbox"/>
Investment project authorization Number: <input type="text"/>	Total Amount of the Project in USD <input type="text"/>

AMOUNT OF THE GOODS ON WHICH IT IS REQUESTED THE FISCAL BENEFIT OF THE ATTACHED LIST (FORM 14A)

USD

COOPERATE WITH US FOR A BETTER SERVICE

The Importing Agent

The Director General of GAZEDA

\_\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_





Tax Authority  
Customs Directorate

GLOBAL LIST OF GOODS TO BE IMPORTED IN THE EXEMPTION OF DUTY REGIMEN

Project Name <input style="width: 90%;" type="text"/>	Date of Project Authorization Dispatch <input style="width: 90%;" type="text"/>	Project Authorization Number <input style="width: 90%;" type="text"/>
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ORDER	TARIFF CODE	UNIT	QTD	GENERAL DESCRIPTION	QTD	AMOUNT(USD)

The Importing Agent  
\_\_\_\_\_

The Director General of GAZEDA  
\_\_\_\_\_

The Director General for Customs  
\_\_\_\_\_